

**Port Dover - Woodhouse
Pastoral Charge
Annual Report 2022**



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Minister's Report

2022! All I can say is, "What a year!"

Watching the churches come to life after Covid has been much like watching butterflies come out of their pupae. The Pancake Supper at Grace and the Tia McGraff concert at Woodhouse were welcome transformations from the Covid restrictions.

It was nice to be able to have Bible study, first by Zoom and then a combination of Zoom and in-person. We have had a good turnout of congregants interested in learning more about the bible.

I must say, the most significant part of the year for me, personally, was all of the support that I got from the congregations, first for the 3 months after my bypass surgery and then continuing on in the months since my return. There are no words to express my gratitude.

I was sad to see Jackie resign as Office Administrator but am so pleased that Robyn has returned. She must have had quite the challenge having started right when I began my medical leave. She had to adapt to 3 different worship leaders' styles over the next 3 months (and then mine). She is a pleasure to work with and is also proving to be great support to the congregations.

In the fall I gave my notice for the end of June. I have waves of sadness over this decision, so I must remind myself that I have to quit working to attend to my health. It has been a privilege and a joy to serve God here, in the Port Dover-Woodhouse Pastoral Charge. King Solomon reminds us in Ecclesiastes 3:1, "There is a time for everything, and a season for every activity under the heavens." The time for ending our present relationship is here but, in the course of time, we will have a new and different one.

Welcome new members in both congregations. As the hymn says, "Come in and sit down; you are a part of the family."

Your participation in one of my pet outreach projects, Sock It To Me, was once again fantastic. We are the only ones who offer this much needed and much appreciated support. We have done it for four years. I do hope that you continue.

Well, I guess this is my last annual report (for any church). I wish you all "advent lives." That is lives full of hope, peace, joy, and love. I wish both churches prosperity from your efforts. I wish the Pastoral Charge harmony, mutual support and celebration of your individuality in this community.



Rev. Kathryn Vance, DM

Pastoral Charge Registers

Baptisms

August 28	Sawyer Blake Watson
November 27	Cheryl Suzanne Greenslade
November 27	Pam Bravener
November 27	Zavannah Eizabeth Rewutzsky

In Memoriam

Wayne David Talbot	February 4
Verna Ilene Meade	February 22
Nancy Louise Styles	February 24
Kenneth William Foxhall Painter	February 27
James Samuel Hoover	April 9
Pam McEwen	January 16
Sarah Katherine Ryder	June 5
Wendy Margaret Spragg	November 10
Helen Castles	September 28
Anne-Marie Vaughan	May 10

New Members (by Transfer or Affirmation of Faith)

November 27

Woodhouse

Donna Jones

Gary Jones

Rosemary Stickl

Bessie Smith

Joan Norman

Grace

Marion Gadsby

Weddings

Scott Garfield Hodgins and Amanda Nicole Cartwright	February 30
Scott Douglas McRae and Emily Ann Shoff	May 1
Nathan Wallace McKibbon and Jenna Leigh Smith	May 20
Gordon Malcolm Campbell and Kristina Lindsay Kett	July 22
Alexander Shand Davis Gamble and Jessica Lynne Bigg	August 6
Jacob Lachini and Jacklyn Emily Appleby	August 20
Michael William Arnold and Jessica Anne Murie Gamble	August 27
Ryan Windsor and Krystal Lynn Kaine	September 10
Zachary Shawn Swarts and David Ayala	September 24
Adalynn Rose Brandyn Murray and Kelsey Ilene Hansford	October 8
William Anthony Van Rooy and Katherine Rose Montour	October 9

Pastoral Care Committee

Our committee met and updated the list of people who we would contact either by phone or by visiting them in person.

The majority of those individuals are currently living in nursing homes or retirement residences.

Due to COVID visitation restrictions we have not been able to schedule home communion for residents of Nursing Homes.

Our committee will continue to work with Rev. Kathryn to deliver home communion to those residents when COVID restrictions permit more than 1 person to visit at a time.

Each Pastoral Care Committee member has agreed to contact or visit specific individuals on a regular basis, and the committee will meet again in the early spring to report on those visits and to update the contact list if necessary.

I want to thank our committee members for their commitment to contacting people and the committee wants to thank Rev Kathryn for her caring and dedicated service to our Church members during a very difficult time for her.

If anyone knows of someone who needs to be contacted by phone or visited in person, please call one of the Pastoral Care Committee members.

Our committee members are:

Dianne Telfer

Jean Woolley

June Faint

Wretha Demone

Marg Walker

Pat Tinney

Rosemary Stickl

Doug McRae

Respectfully submitted, Doug McRae

Horseshoe Falls Regional Council: Grace Representative

The Horseshoe Falls Regional Council held its Spring 2022 Hybrid Meeting on May 26-28, 2022, and a Fall Gathering on Oct. 14-15, 2022. The meetings were conducted online via Zoom with an option to attend in person or participate online via Zoom on May 28, 2022. There were approximately 110 total participants in attendance each day.

Each day began with President Robert Lawson welcoming everyone, the Land Acknowledgement was read followed by an opening prayer.

Throughout the meetings a variety of worships and presentations were made. Some topics included Anti-bullying, Our Words Matter: Reconsidering the Word “Mission” and a Korean Peace Appeal. The regional council elected Lennox Scarlett as President Elect who will be installed at the 2023 Spring Regional Meeting as president.

A video presentation was shown recognizing remembering regional council members who had passed away since the last meeting, community of faiths who have made life cycle changes, and recognized anniversaries of ministry personnel which included Rev. Kathryn Vance and Rev. Sheena Marini for 15 years of ordination.

Licensed Lay Worship Leaders were introduced including Heather King from Woodhouse United Church.

The Horseshoe Falls Regional Council has a website that provides a variety of regional videos of past events, updates on what is happening within our region, other regions and General Council, along with events that are happening within the region. You can sign up for Horseshoe Falls Regional Council news, announcements, and miscellaneous news and events by going to hfrucc.ca.

Respectfully submitted by Lori Stetson

Horseshoe Falls Regional Council: Woodhouse Representative

The Horseshoe Falls Regional Council replaced the former Hamilton Conference, and the Halton, Erie, Hamilton and Niagara Presbyteries effective January 1, 2019.

Change of this magnitude presents many growing pains. The COVID 19 Pandemic brought additional issues to the transition. Meetings have been held online which creates technical challenges for many delegates. Dedicated representatives and clergy expressed their feelings of grief at the loss of regular monthly meetings that were held by the smaller Presbyteries.

It is my humble opinion that the formation of Horseshoe Falls Regional Council took a big step forward in 2022 when they were able to meet in person at the annual Spring Meeting – May 26-28 in Fonthill, ON. This event was a combination of delegates joining a Zoom meeting on Thursday and Friday, with the option for members to meet in person or, continue online on Saturday May 28. I was able to attend in person.

The Annual Spring Meeting dealt with many business issues such as reviewing and accepting budgets, listening to reports from various committees, electing a new Executive and Commission Members and celebrating milestones. Rev. Kathryn Vance and Rev. Sheena Riley-Marini were recognized for 15 years of service.

One of the sessions that attracted much discussion and was very thought provoking was on the topic of the word “Missions”. Guest speakers who represent a variety of ethnic and cultural groups shared how the word mission has a very negative connotation. Delegates were challenged to share their thoughts and words that may be used instead of mission.

The following Word Cloud was developed from the discussion.

Ministry and Personnel

2022 was another busy year! While we still have COVID19 lurking in the background we continued to offer services, following public health guidelines. Everyone seemed happy to get back to church.

Jackie Hilton, our church administrator resigned, but we were blessed to have Robyn York return. This made the administrative transition seamless.

In late June Rev Kathryn suffered health issues and she began the fight of her life. Heather King and Rev Sheena Marini provided meaningful services in Rev Kathryn's absence. Rev Sheena also stepped in and provided Pastoral Care Support and covered other responsibilities. A big thank you to you both. Rev Kathryn returned in Oct despite having some vocal issues. We hope that she is on the mend and will feel up to herself soon.

In late Oct Rev Kathryn announced she would be stepping down as our minister. The Community Of Faith Committee was formed and things are well underway to find a new minister. I know I am not alone when I say that we will certainly miss Rev Kathryn, but we wish her good health and relaxation.

In late 2022 we updated our Violence and Harassment Policy following the United Church Of Canada Policy and government regulations. The policy is posted in both churches.

At the end of 2022, Carol Brightman joined the M&P Committee. Welcome to the team Carol.

I would like to thank the members of the M&P Committee for all your hard work in 2022. I would like to thank all the volunteers who work in the church office, and on our committees, your efforts certainly make our churches stronger and brighter.

Respectfully, Kathryn Bannister, Chair

Manse Report

As reported in the pastoral charge financial report, there were no capital expenditures as budgeted and there were no extraordinary operating expenses.

Respectfully submitted by Suzanne Greenslade, PC Treasurer, Manse Committee Member

Mission and Outreach Committee

Thanks so much to our hard-working committee of Bev Hodgson, Maureen Clements, Steve and Carol Brightman, Lynda Simpson and Bill Drayer!

Early in the year we donated \$1,000 to H-N REACH and Youth in Transition to help children transitioning out of foster care. Though the TLC fund we were able to help a family after a house fire left them needing everything. We provided \$600 to the Norfolk Refugee Committee to help support the most recent Syrian family, \$300 for Caribbean Workers Outreach, \$300 for Canadian Foodgrains Bank. We also provided \$500 to help Sea Scouts needing assistance with fees and also for Sea Scout programming from our TLC fund. At year end we were able to support the Port Dover Lifeline Food Bank with \$200, the Six Nations foodbank with \$500 and also we again supported Nations United programing in Ohsweken with \$300 to support their reconciliation work.

For the Sock it to me program in October - we donated 412 pairs of socks, 22 hats, 9 gloves, 10 scarves and 4 pairs of long underwear to the Court Services program to provide some comfort to the mainly homeless population.

Also this year we have had a number of large fundraising drives. We raised \$2,300 for the Red Cross for humanitarian support in Ukraine, we raised \$650 for the Port Dover Lifeline Food Bank, \$4,500 for the Lakewood Christmas program and \$5000 to help the local Karida Family purchase a vehicle – they arrived late in the year from a harrowing journey from war torn Mariupol; we supported this with \$1,000 from our TLC fund, \$1,000 from a private donation and \$2,000 from the Rotary Club of Norfolk Sunrise, and \$1,000 from Rotary Club of Simcoe.

We were able to send \$ 22,600 to the United Church of Canada , with the help of the UCWs which provided \$750.

We are so thankful to all of the support from the congregations this year!

I heard an interesting observation from John Dominic Crossan which has been speaking to me: Society (as in the Roman Emperors in 1 CE) sought peace through violence, whereas Christ sought peace through justice. Think about it – how much of our conflict today could be solved by true justice for those living in poverty, the disenfranchised, First Nations etc?

Respectfully submitted by Jim Dawson, Chair

M&O Report 2022

Deposit Receipts

	2022		2022 PCTotal	2021	
	Grace	Woodhouse		Grace	Woodhouse
Congregation	\$16,821.60	\$5,774.50	\$22,596.10	\$18,620.30	\$4,775.00
U.C.W.	\$700.00	\$50.00	\$750.00	\$0.00	\$50.00
Lent offering	\$280.43	\$769.24	\$1,049.67	\$0.00	\$150.00
Food Bank	\$640.00	\$10.00	\$650.00	\$775.00	\$150.00
Lakewood Elementary Christmas program	\$4,470.00	\$0.00	\$4,470.00	\$25.00	\$75.00
Seniors helping Seniors	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Ryerson Camp	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Norfolk Refugee	\$4,000.00	\$0.00	\$4,000.00	\$0.00	\$0.00
TLC	\$2,800.00	\$0.00	\$2,800.00	\$7,667.92	\$0.00
Special Projects- Ukraine	\$2,729.00	\$0.00	\$2,729.00	\$0.00	\$0.00
Total Deposit as of month end	\$32,441.03	\$6,603.74	\$39,044.77	\$27,088.22	\$5,200.00

Cheques Issued as of month end

Pastoral Charge expenses

	2022	2021
Treasurer, United Church of Canada	\$22,600.00	\$20,868.00
Ryerson Camp	\$0.00	\$0.00
Caribbean Workers Outreach	\$300.00	\$0.00
Canadian Foodgrains Bank	\$300.00	\$500.00
Ministers benevolent fund	\$200.00	\$0.00
Lifeline food bank	\$850.00	\$1,475.00
Lakewood Elementary Christmas program	\$4,500.00	\$1,400.00
Norfolk Refugee	\$5,000.00	\$600.00
Special projects- Six Nations foodbank, NU etc	\$4,903.00	\$6,667.92
Total Cheques Issued as of month end	\$38,653.00	\$31,510.92
<u>Other Expenses</u>		
cheque printing	\$70.87	\$0.00
Service Charges	\$47.40	\$47.40
Record Keeping Fees	\$0.00	\$0.00
Total expenses as of month end	\$118.27	\$47.40
Total disbursements	\$38,771.27	\$31,558.32
Balance at month end	\$237.25	

Amount sent to United Church of Canada \$22,600.00
Percent of goal \$19,500 115.9%

Benevolent fund balance \$400.00
Grace TLC fund balance \$3,481.08

Pastoral Charge Financial Committee

Current Financial Position:

Pastoral Charge Bank Balance as at December 31 is \$28,132. This includes the UCC Dues Fund balance of \$5,965, the Manse Capital Fund balance of \$7,190 and the Live Stream Fund balance of \$825. The \$40,000 CEBA government loan that we received during Covid was paid back during the year. HST Receivable \$668 as at December 31. Visa Payable \$491 as at December 31. As of December 31, we have a YTD deficit of \$5,186.

Variances in Budget vs. Actual:

- Relief Minister costs incurred \$4,032 that were not in the budget.
- Pastoral Charge Board approved up to \$1,000 in costs for the Church directory that were not in the budget. YTD expenses \$815.
- Minister travel and education budget of \$4893 was not used because of Rev. Kathryn's illness and recovery time off.

Actions Taken:

- PC Finance committee met in October to set the 2023 budget and to review the 2022 financial position. There was an estimated surplus of \$3,500 for 2022.

Recommendations from the PC Finance Committee and approved by the Board:

- To approve the 2023 Budget set by the committee with the understanding that there will be variances due to the search and appointment of a new minister.
- To waive the December payments from Grace and Woodhouse totalling \$8,576. This would result in a deficit of approximately \$5,000 which was reflective of the unbudgeted costs for relief pulpit supply and the church directory. It was the committee's position that it was the responsibility of the pastoral charge to cover this shortfall.

Respectfully submitted by Suzanne Greenslade

Members of the PC Finance Committee:

Suzanne Greenslade, Pastoral Charge Treasurer, Committee Chair
Brian Jamieson, Grace Church Treasurer, Committee Secretary
Paul Malcomson, Woodhouse Church Treasurer
Marilyn Dixon, Grace Representative
David Stone, Woodhouse Representative

Port Dover - Woodhouse Pastoral Charge
General Ledger Report 01/01/2022 to 12/31/2022
Sorted by: Date

Date	Comment	Debits	Credits	Balance	
3020	Manse Capital Fund			7,190.08	Cr
3040	Computer System Fund			-	Cr
3080	Live Stream Fund			4,772.08	Cr
04/13/2022	Computer House Calls	2,040.49	-	2,731.59	Cr
04/13/2022	Computer House Calls	124.62	-	2,606.97	Cr
06/10/2022	ReibLiveStream, Dawson, Jim	38.63	-	2,568.34	Cr
07/20/2022	INV158412559, Zoom Video Communications	124.68	-	2,443.66	Cr
08/30/2022	Horizon Solutions	744.10	-	1,699.56	Cr
08/30/2022	Horizon Solutions	872.76	-	826.80	Cr
11/23/2022	VideoApp, Microsoft Office 365	1.34	-	825.46	Cr
		3,946.62	-		
3100	UCC Dues Fund			7,165.00	Cr
01/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	7,065.00	Cr
02/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,965.00	Cr
03/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,865.00	Cr
04/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,765.00	Cr
05/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,665.00	Cr
06/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,565.00	Cr
07/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,465.00	Cr
08/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,365.00	Cr
09/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,265.00	Cr
10/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,165.00	Cr
11/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	6,065.00	Cr
12/10/2022	UCC Dues Fund Monthly Contribution	100.00	-	5,965.00	Cr
		1,200.00	-		

Port Dover - Woodhouse Pastoral Charge
Comparative Income Statement

	Actual 01/01/2022 to 12/31/2022	Budget 01/01/2022 to 12/31/2022
REVENUE		
Operating Revenue		
Contributions - Grace	73,678.00	80,377.00
Contributions - Woodhouse	20,658.00	22,535.00
Contributions - UCC Dues Fund	1,200.00	1,200.00
Manse Rental Income	16,200.00	16,200.00
Total Operating Revenue	111,736.00	120,312.00
TOTAL REVENUE	111,736.00	120,312.00
EXPENSE		
Payroll Expenses		
Salary - Full Time Minister	67,662.24	67,662.00
Salary - Secretary	16,624.66	17,378.00
Relief Minister Salary	4,032.00	1,000.00
EI Expense	1,701.10	1,700.00
CPP Expense	748.84	800.00
Employee Benefits	2,180.20	3,000.00
Payroll Service Charges	642.03	600.00
Total Payroll Expense	93,591.07	92,140.00
General & Administrative Expenses		
Full Time Minister Travel	0.00	2,400.00
Full Time Minister Education	0.00	1,493.00
Full Time Minister Telephone	1,200.00	1,200.00
Relief Minister Travel	199.03	0.00
Pastoral Charge Education Expenses	0.00	200.00
UCC Dues	7,440.00	7,309.00
Church Directory Expenses	814.79	0.00
Honoraria	1,000.00	1,000.00
Interest & Bank Charges	139.00	120.00
Office - Computer	746.47	350.00
Office Supplies	1,851.85	3,250.00
Office Telephone	1,643.81	1,900.00
Supplies/Photocopies - Reimbursed	-226.93	0.00
Xerox Expenses	3,601.83	3,500.00
Total Office Expenses	7,617.03	9,000.00
Pastoral Charge Worship & Music	485.00	500.00
Manse Property Taxes	1,636.94	1,650.00
Manse Repair & Maintenance	23.87	300.00
Manse Lawn Care & Snow Removal	1,018.20	750.00
Manse Utilities	495.83	450.00
Manse Tenant Insurance	1,261.33	1,050.00
Total Manse Expenses	4,436.17	4,200.00
Workshops/Conferences	0.00	750.00
Total General & Admin. Expenses	23,331.02	28,172.00
TOTAL EXPENSE	116,922.09	120,312.00

Port Dover Woodhouse Pastoral Charge
2023 Budget

Amount	Item	Notes
Income		
\$16,200	Manse Rent	Per contract @ \$1350/mo
\$1,200	UCC Dues Fund Contribution	Fund to offset increased UCC dues
\$0	Donations	
\$105,942	Congregational Support	
\$123,342	Total	
Expenses		
\$69,963	Minister Salary	2022 Contract + 3.4% per UCC
\$2,400	Minister Travel	Reimbursed @\$0.55/km (estimate \$200/month)
\$1,543	Minister Continuing Education	Per UCC guidelines (\$1493 in 2022)
\$1,200	Minister Telephone	Per contract - \$100 monthly allowance
\$17,971	Pastoral Charge Secretary Salary	2022 Contract + 3.4% per UCC
\$1,000	Pulpit Relief	2023 Daily rate @\$232 + mileage
\$650	Payroll Service Fees	Per 2022 amounts
\$2,500	Benefits (PC Share)	Per 2022 amounts
\$2,500	CPP & EI (Pastoral Charge Share)	Based on CPP 5.95% (\$860)/EI 1.63% (\$1640)
\$4,500	Manse	Estimated at \$375/month including lawn care
\$0	Manse capital expenses	No new capital projects. Have \$7000 in fund.
\$9,000	Pastoral Charge Office Expense	Per 2022 amounts
\$500	Worship and Pulpit Expense	Per 2022 amounts
\$200	Christian Education Expense	Per 2022 amounts
\$7,021	UCC Remit Fees	Per UCC Assessment
\$750	Workshops/Conferences	Per 2022 amounts
\$144	Bank Charges	Estimated at \$12/month
\$500	Search Committee Expenses	Minister search committee
\$1,000	Honoraria	PC Treas/M&O Treas - same
\$123,342	Total	
\$0.00	Surplus(-Deficit)	

Congregation S	Roll***	Percent	Share	Monthly
Grace	109	76.76%	\$81,322	6777
Woodhouse	33	23.24%	\$24,620	2052
Total	142	100.0%	\$105,942	

***Based on Resident numbers

Pastoral Charge Committees and PC Board 2023

Finance and Administration

Suzanne Greenslade, Chair
Suzanne Greenslade, Treasurer
Brian Jamieson, Grace Treasurer, Secretary
Paul Malcolmson, Woodhouse Treasurer
Marilyn Dixon, Grace Representative
Dave Stone, Woodhouse Representative

Ministry and Personnel

Kathryn Bannister, Chair	Mavis Cates
Gary Brookes	Lisa Jo Malcomson
Cheryl DeKoning	Margaret Richard
Carol Brightman	

Mission and Outreach

Jim Dawson Chair, Treasurer	
Bill Drayer	Carol Brightman
Maureen Clements	Bev Hodgson
Steve Brightman	Lynda Simpson

Manse

Suzanne Greenslade	Donna Jones
Gord Clements	Clare Pearce
Larry Campbell	Willard Heideman

Pastoral Care

Doug McRae	Wretha Demone
Dianne Telfer	Marg Walker
Jean Woolley	Pat Tinney
June Faint	Rosemary Stickl

2022 Pastoral Charge Board

Co-Chairs	Dave Stone and Marjorie Dawson
Secretary	Cheryl DeKoning
Treasurer	Suzanne Greenslade
Finance and Administration	Suzanne Greenslade
Ministry and Personnel	Kathryn Bannister
Mission and Outreach	Jim Dawson
Manse	(vacant)
Woodhouse Rep	Heather King



WOODHOUSE AND GRACE 2023 COMMUNION SUNDAYS

Date	Sunday	Committee (Grace Only)
February 26	First Sunday in Lent	Worship and Music
April 9	Easter Day	Ministry & Personnel and Manse
May 28	Day of Pentecost	Worship and Music (2Man server)
October 1	World Communion	Building and Grounds
December 3	First Sunday in Advent	Stewardship and Finance
December 24	Christmas Eve 11:00 p.m.	Intinction (Grace)

This is my body that is for you. Do this in remembrance of me. This cup is the new covenant in my blood. Do this, as often as you drink it, in remembrance of me.
John 11: 24, 25

GLUTEN FREE BREAD ONLY

Annual Congregational Meeting - Grace United Church

March 13, 2022

The Annual Congregational Meeting of Grace United Church was held after worship in the Grace Sanctuary.

Opening Prayer: Rev. Kathryn Vance

Chair: Marjorie Dawson

Secretary: Cheryl deKoning

Marjorie Dawson began the meeting by welcoming everyone to the meeting.

Voting Privilege: It was moved by Pat Tinney and seconded by Jim Dawson that all people present at the meeting be granted voting privileges on all motions.
CARRIED

Approval of Minutes: It was moved by Win Wilson and seconded by Steve Brightman that the minutes from the annual congregational meeting held on September 26, 2021 at Grace United Church be approved as printed.
CARRIED

In Memoriam: Rev. Kathryn Vance read the names of those who had died in 2021, followed by a time of silence and prayer.

Committee Reports: It was moved by Tom Myerscough and seconded by Marilyn Dixon to receive all of the reports contained in the Annual Report for 2021, except the budget, and the nominations, with thanks to the people of those committees for their ministries and to those who submitted the reports.
CARRIED

Pastoral Charge Budget: Suzanne Greenslade provided a brief overview of the proposed budget.

It was moved by Brian Jamieson and seconded by Jim Dawson to approve the Port Dover-Woodhouse Pastoral Charge budget for 2022.
CARRIED

Grace Church Budget: Brian Jamieson provided a brief overview of the proposed Grace Budget for 2022. Brian noted that we have deficit budget of \$5126.00. This is due to the building is not yet back up to full rental usage. There has also been an increase to insurance costs.

Brian spoke about the simple way for their contributions through PAR (Pre-Authorized Remittance) as it helps with developing a budget. It is noted in the Annual Report how donating by PAR is always the same throughout the year.

It was moved by Sherry Roberts and seconded by Bob Faint to approve the Grace United Church budget for 2022.

Annual Congregational Meeting
Grace United Church
March 13, 2022
Page 2 of 3

Nominating Reports: Marjorie Dawson declared all positions vacant and opened the floor for nominations to the Grace Council and Pastoral Charge Board.

It was moved by Jim Dawson and seconded by Bob Faint to open the floor for nominations to Grace Council and for Grace Representative to the Pastoral Charge Board.

CARRIED

Election of Grace Council and Representatives to Pastoral Charge Board:

Marjorie Dawson declared that nominations be closed.

It was moved by Ken Demone and seconded by Tom Myerscough that those named be elected as members of the Grace Council or representatives to the Pastoral Charge Board for the year 2022 and until the next Annual Congregational Meeting. The council has permission to add members where there are vacancies.

CARRIED

Thank You:

Bob Faint thanked John Anstee who submitted his resignation on the Board of Trustees.

Bob thanked Rev. Kathryn Vance for dedication and hard work over the past years. Kathryn has kept the church together virtually and now as we are back in the church continuing live streaming, we thank you.

Cheryl deKoning thanked Jackie Misner Hilton for her expertise in our office and great support to Rev. Kathryn.

Sherry Roberts thanked Cheryl Copeman our music director with such uplifting music. We are so happy to see so many members in the choir. We are all looking forward to singing together.

Pat Tinney thanked Jeff Grandits for all the work he does around the church to keep it clean and cared for. Jeff sets-up and take down tables and chairs when needed and you are cleaning the building when no one else is around. You keep the sidewalk shovelled and clear of snow & ice so that it is safe for people to walk by the church.

Joan Smith thanked Cheryl deKoning for the work she does to record the minutes of meetings. Thank you to Marjorie Dawson as the Chairperson of Council. Your work is greatly appreciated.

Other Business:

Rev. Kathryn Vance Appointment Renewal

It was moved by Arlene Navarro and seconded by Jim Simpson to approve the renewal of Rev. Kathryn Vance appointment from July 1, 2022 to June 30, 2023.

CARRIED

Service of Installation:

Rev. Kathryn Vance installed the Grace Council and Pastoral Charge Board members.

Adjournment:

Steve Brightman moved to adjourn the Annual Congregation Meeting.

CARRIED

Grace Council Chair

"For where two or three are gathered in my name, I am there among them."

~ *Matthew 18:20, New Revised Standard Version*

2022 was a year of "learning to live with Covid". We had more opportunities to come together in person and feel the joy and energy of meeting together in person. We also discovered that there were times when having the opportunity to meet virtually was a blessing as well (think cold snowy evenings) But however we meet, in small groups or large, in person or virtually, the comfort we find in these gatherings is something of Jesus in our midst.

Although the year started off slowly with a new very transmissible variant making its presence known we made up lost time in coming together. Things kicked off with a highly successful community pancake dinner. Then ad hoc groups got together to start planning items and events to commemorate Grace's 175th Anniversary. We had a wonderful outdoor picnic at Woodhouse with our friends at Woodhouse, a cookbook with a wide diversity of recipes, a really fun calendar, mini put and hot dogs and much more. The other ad hoc group that came together was Marg Walker and Lisa Jo Malcolmson to organize an updated photo directory for our Pastoral charge. Wow, what a job those ladies did!

Committees and groups who had been in hiatus or with reduced activity resumed regular meetings. Covid opened the discussion of what was really adding value for us as a church and as a community. Energizing activities filling a need were continued where other things were modified or dropped. The Stewardship and Visioning committee that has led stewardship campaigns (remember the summer tree with donation opportunities) and the Speaker series decided it had fulfilled its purpose and would only operate on an ad hoc basis.

Despite deteriorating economic conditions our church continued and, in some areas, enhanced their support of community projects. On 3 days notice warm winter clothing was collected for Pikangikum First Nation to cushion boxes of instruments being donated to the school there. In short order at Christmas, our church, including some very generous individual donors, supported a local family relocated from the Ukraine. Regular activities continued to be well supported like Sock it to me Sunday and the Food Bank while the Lakewood school gift card program had its best year ever.

On a sadder note, our beloved Minister Kathryn Vance was hospitalized and in recovery for a number of months. But, even in this, the presence of God in our midst shone through with every Sunday's preaching duties filled by a rotating roster of people including our very own Heather King, Sheena Marini and Harold Walton from Jarvis. Sheena also took on some visitation duties as well as conducting a number of funerals. Sheena also reminded us on a regular basis of the heavy workload Kathryn carries and to remember to thank Kathryn for all she does.

There is just so much that went on this year, so many people to thank. Really, to get the lowdown you will need to read all the rest of the stories in this report. Thank you so much to Grace Council and to everyone at Grace Church for such a glowing illustration of how Jesus lives in our midst when two or three are gathered.

Respectfully submitted by Marjorie Dawson

Worship & Music

Things are getting better, but we still have to be careful.

This year we have put into action, name tags for the whole congregation. We hope to have them ready some time in the new year. The reason for this is, we have a lot of new members and we all have to get to know one another.

We had three baptisms, two adults and one child.

We had three adults join the church.

Again, I would like to thank the congregation for their help. Whenever asked they never say no.

A thank you to Rev Kathryn for all your help.

If you think you would like to join our committee, we meet the first Monday of each month. Just hunt me out.

A big thank you to my committee.

Respectfully submitted by Win Wilson - Chair

Building & Grounds

I would like to thank all the volunteers and the Building and Ground members for their support and help during the past year. Thanks to their willingness, tools, and vehicles we had another year of accomplishments. Special thanks to Jeff Grandits for all the work above and beyond his contract as janitor. Jeff currently is keeping track of worked hours and we pay him an hourly rate.

[Editor's notes: Thanks to Clare Pearce for filling in for Jeff and all the extra work he does looking after many day-to-day issues.]

Outside contractors were brought in to inspect the furnaces, to do quarterly inspections on our elevator/lift, do fire equipment inspections and do pest control.

Numerous small jobs were completed to keep the church property in good repair.

Looking forward to the future there are still many outstanding repairs that need to be addressed such as:

1)Furnace upgrades

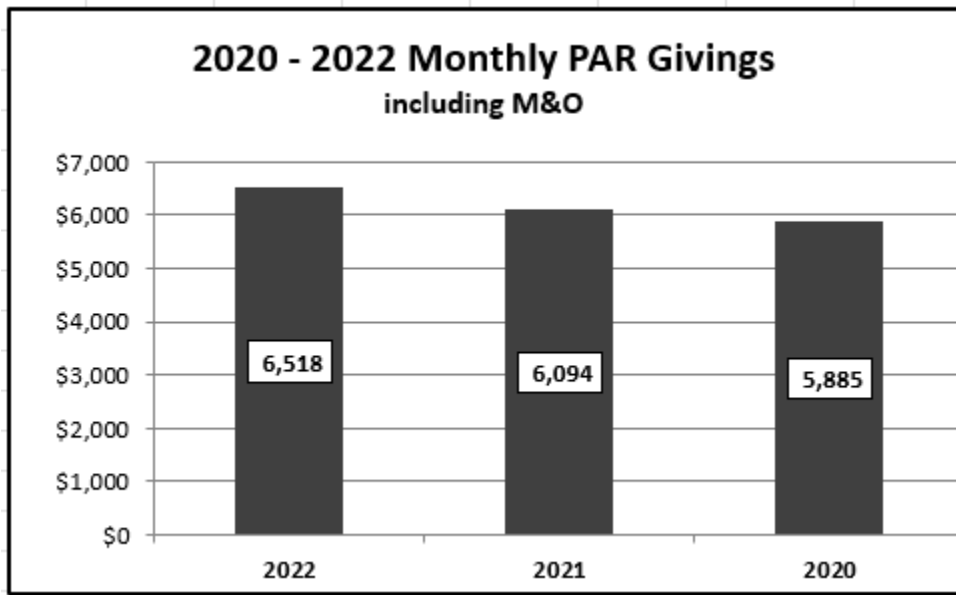
2) Stained glass window repair.

3) Spalling brick repair

Respectfully submitted, Clare Pearce, Building and Grounds Chair

Pre-Authorized Remittance (PAR)

The Grace PAR program has been very well maintained during 2022. At the end of the year, we had 40 households using PAR, contributing a total of \$6,518 per month. These amounts are higher than the levels at the end of 2021 when we had 37 households contributing a total of \$6,094. The three-year history shows steady increases in the use of the PAR program over that time.



Advantages of PAR.

Program is very convenient once it is in place.

Giving's are dependable which helps the church in meeting its obligations.

Handling costs are minimal and are less than the cost of using printed cheques.

Joining the PAR Plan is very simple, and I would welcome any new members who wish to join in 2023. I would also be pleased to assist any current members who wish to revise their current level of contributions.

Respectfully submitted, Marilyn Dixon

Christian Education

In 2022 we started off with Messy Church once a month every 4th Monday on Zoom. Rev Kathryn, Cheryl deKoning & my granddaughter Kaitlyn helped. We have had no one attend Sunday School since the covid, but we have activity packets available if children do show up. We would have a video on the topic picked, then questions & answers, puzzles etc. related to them, then a craft & supper. In May we were able to have a barbeque outside in my backyard, with games, treasure hunt & hamburgers. I was supposed to have a counsellor from Camp Ryerson to come & give the children information on the camp, but they didn't show. I had material ready to give the parents but none of the four children decided to go. I also asked if any work was needed on Cabin 4 but did not receive a reply. In the fall we had Messy Church in the church in October & November & On December 11/22 we presented a pageant during the service with the help of Four[4] children from Messy Church & some of their parents as well as some members of the congregation. Thanks to everyone who helped especially Cheryl deKoning & Sherry Clements, a candy treat was given to the children that participated.

In the spring Rev. Kathryn led a Bible study on the Gospel of Mary, the Gospel of Thomas & the Infancy Gospels. The nominating committee is looking for a new Christian Education Chair.

Respectfully submitted by Pat Tinney, chair

Stewardship & Visioning

Current members are Jim Dawson, Marjorie Dawson, Wretha Demone, Marg Lancaster, Sherry Roberts (representative to Council), Peter Ryerse, and Marion Foster.

This committee has been active in promoting social justice issues and considering new ways to of being the Church. We decided this year that the committee should be considered an ad-hoc committee which could be called upon as needed but did not need to sit as an active committee on an ongoing basis.

The committee over the last few years held a number of programs include lecture series on world religions, native spirituality, social justice issues and most recently Indigenous Voices lecture series.

We were joined by Jim Simpson and Joan Smith on programs which were started during the pandemic included

- 1) Re-invigorating the phone committee to keep in touch with members
- 2) Media plan to publish articles on the church in the Port Dover Maple Leaf.
- 3) Livestream committee to support and enhance the original work of videoing the services while locked down
- 4) Computer zoom committee to train members on new technologies for communicating and encouraged donations of tablets for use by seniors
- 5) Outreach to Church out Serving on ways we can support each other- options including helping with meals, help in their donation station, be the Port Dover hub for COS.

We thank the committee for their work!

Respectfully submitted, Jim Dawson on behalf of the committee

Board of Trustees

As of December 1, 2022 Grace United Church and the Manse Insurance remains with HUB International Insurance Company. However, the broker has changed to United Church of Canada Protect. With this change our insurance premium has been reduced by 15% from our 2022 premium. On a motion to Grace Church Council the Trustees recommended that the insurance be paid.

Insurance replacement coverage December 1, 2022 to December 1, 2023:

Church building, boiler & machinery	\$3,676,876.00
Contents (piano included)	383,266.00
Stained glass	538,887.00
Total church contents	4, 599,028.00
Manse	591,569.00
Manse Contents	8,500.00
 Total coverage	 5,199,098.00
General Liability coverage	2,000,000.00
Umbrella Liability coverage	3,000,000.00

Directors and Officers Liability coverage of 10,000,000. This coverage is under the United Church of Canada Master Policy insured by Sun Life Financial Insurance Company of Canada through the HUB International agency. There is no cost to Grace United Church for this coverage.

Members of the Board of Trustees

Robert Faint - Chairperson, Lori Stetson - Secretary, Joan Smith,
Brian Clements and Ken Demone.

All of the above Trustees are in full membership of the United Church of Canada.

Respectfully submitted by Robert Faint, Chairperson.

Grace United Church Trustees – Memorial Fund

	<u>Withdrawal</u>	<u>Deposit</u>	<u>Balance</u>
Opening balance, January 1, 2022			\$ 56.21
Service charges -- 12 X 3.95	47.40		8.81
Closing balance, December 31, 2022			\$ 8.81

\$38,651.54 was re-invested as requested by Grace United Church Council.

The investment will mature on February 23, 2023 with the present value @ \$39,688.37.

Respectfully submitted by Robert Faint, Chairperson.

Grace Nominations Report 2023

Grace Council Executive Chair Marjorie Dawson, Vice Chair Penni Lewis
Secretary Cheryl DeKoning, Treasurer Brian Jamieson

Trustees Robert Faint Chair, Brian Clements,
Ken Demone, Lori Stetson, Joan Smith

Council Representatives

Building and Grounds	Clare Pearce	Christian Education	(vacant)
Finance	Brian Jamieson	Music and Worship	Win Wilson
UCW	Linda Irving		

Committees

Building and Grounds

Clare Pearce Chair
Joe Robinson, Ross Tinney,

Christian Education

Linda Brzozowski, Judy Whitmore, Stephanie Wilson, Cheryl DeKoning,
Sherry Clements

Finance

Brian Jamieson, Chair
Marilyn Dixon, Marilyn Bobyk, Jim Simpson

Worship and Music

Win Wilson, Chair
Helen Columbus, Rosemary Cossar, Carolyn Gamble, Pat Forrest, Gina
Mummery, Bel Bigby, Penni Lewis

Regional Rep

Joan Smith, Lori Stetson

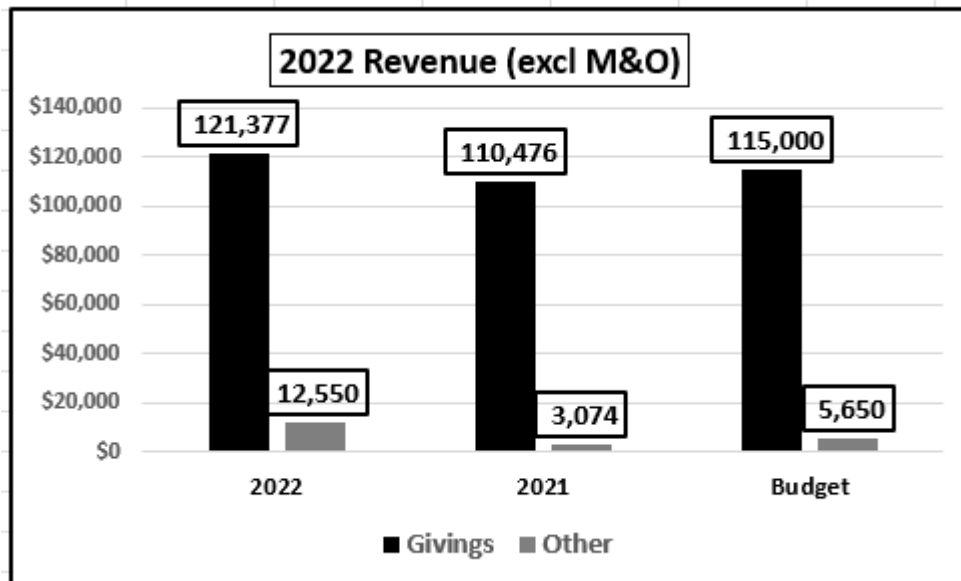
Nominating Committee

Sherry Roberts, June Faint

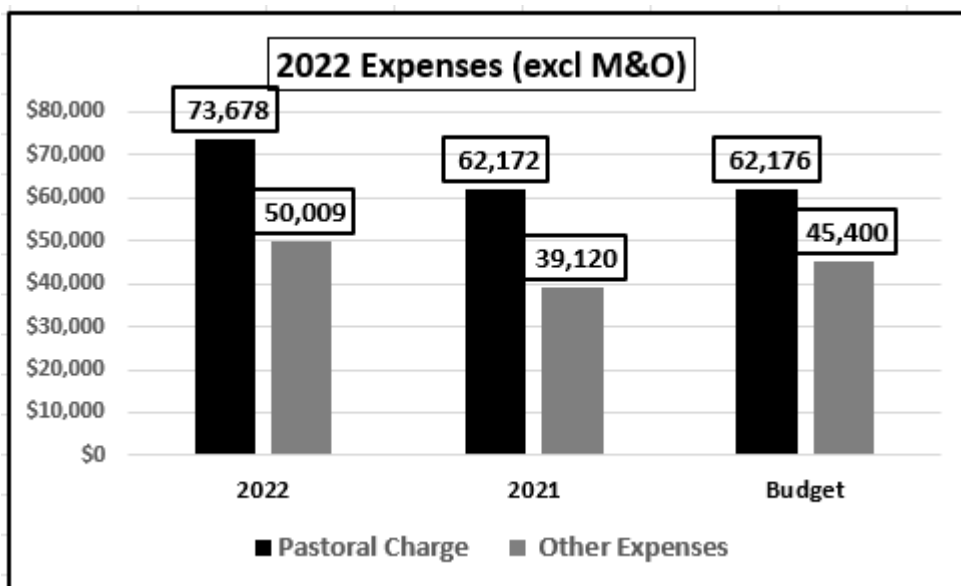
Ad hoc committees: Biker Day, Seniors helping seniors, Video/Livestream, Stewardship and Visioning,
Office Volunteers

Finance Committee

I am pleased to report that Grace achieved a surplus of \$10,239 in 2022 compared with a surplus of \$12,258 in 2021. The slightly decreased surplus was due to higher expenses more than offsetting higher revenues following the resumption of services in January 2022.



Overall revenues in 2022 (excluding M&O) were \$20,377 higher than in 2021 with an increase in givings of \$10,901 reflecting the resumption of services and some one-time donations. Building use in other revenue was up \$7,187 as various users were able to resume their meetings.



Total expenses (excluding M&O) in 2022 were \$22,395 higher than in 2021. Pastoral charges increased by \$11,506 as the government Covid support programs wound down. Because some of the surplus in 2022 was in the nature of a "windfall", it was decided to contribute \$5,000 to Pastoral Care programs through M&O. Utilities costs increased by \$3,169 in 2022, mainly due to higher natural gas prices and Buildings and ground costs were up by \$2,946.

Bank Accounts

Operating Account	<u>Dec 2022</u>	<u>Dec 2021</u>
Church operations	87,998	76,030
Camp Funds	<u>4,508</u>	<u>3,737</u>
Operating account	<u>92,506</u>	<u>79,767</u>
Capital Account		
Memorial Funds	63,436	60,619
Unspecified/Other	18,985	16,939
Piano/Organ	<u>1,988</u>	<u>1,988</u>
Capital account	<u>84,409</u>	<u>79,546</u>

Church operations show a cash surplus of \$87,998 at the end of 2022 compared with a cash surplus of \$76,030 at the end of 2021.

On December 31, 2022, we were holding \$84,409 in capital funds. There were no major items of capital spending during the year.

2023 Budget

Our budget for 2023 indicates a deficit of \$1,447 compared with our surplus of \$10,239 in 2022. The 2023 deficit represents an expected reduction in givings from 2022 levels which included some one-time donations. This would be the first deficit at Grace since 2013.

We would like to thank our Envelope Treasurer Marilyn Dixon for her work on the PAR program and for acting as counter during the year. We recommend the PAR program to all members of the congregation.

Also, sincere thanks go to Marilynn Bobyk, Marilyn Dixon and Jim Simpson as members of the Finance Committee for their assistance and support during 2022.

Respectfully submitted, Brian Jamieson

Grace United Church
Comparative Income Statement

	Actual Jan 01, 2022 to Dec 31, 2022	Actual Jan 01, 2021 to Dec 31, 2021	Difference
REVENUE			
Operating Revenue			
General Offerings	121,375.66	110,360.92	11,014.74
Mission & Outreach	21,210.85	17,085.80	4,125.05
Donations General	0.00	385.01	(385.01)
Use of Building	9,650.40	2,463.00	7,187.40
Friday 13th	483.75	0.00	483.75
Church Calendar	653.30	0.00	653.30
Cookbook	(186.81)	0.00	(186.81)
Cycle America	1,513.89	0.00	1,513.89
Gift Cards	435.25	340.79	94.46
Total Operating Revenue	<u>155,136.29</u>	<u>130,635.52</u>	24,500.77
TOTAL REVENUE	<u>155,136.29</u>	<u>130,635.52</u>	24,500.77
EXPENSE			
General & Admin Expenses			
Mission & Outreach Expense	21,210.85	17,085.80	4,125.05
Pastoral Charge	73,678.00	62,172.00	11,506.00
Worship & Music	5,896.98	5,509.54	387.44
Christian Education/Sunday Sch...	168.84	436.34	(267.50)
Honoraria	1,500.00	1,500.00	0.00
Pastoral Care	5,000.00	0.00	5,000.00
Finance	326.96	277.81	49.15
Building & Grounds	13,829.06	10,883.01	2,946.05
Utilities	9,064.76	5,894.81	3,169.95
Interest & Bank Charges	410.33	475.04	(64.71)
Insurance	13,811.10	14,142.98	(331.88)
Total General & Admin.	<u>144,896.88</u>	<u>118,377.33</u>	26,519.55
TOTAL EXPENSE	<u>144,896.88</u>	<u>118,377.33</u>	26,519.55
NET INCOME	<u>10,239.41</u>	<u>12,258.19</u>	(2,018.78)

Grace United
2023 Budget

		Proposed	2022	2022	2021
<u>Receipts</u>		<u>2023 Budget</u>	<u>Actual</u>	<u>Budget</u>	<u>Actual</u>
Offerings/Donations	PAR	65,000	66,339	63,000	63,583
	Non-PAR	50,000	55,036	52,000	47,163
Mission & Outreach		18,000	21,210	15,000	17,086
Use of Building		8,025	9,651	5,000	2,463
Worship & Music		-	-	300	-
Cycle America		-	1,514	-	-
Friday 13th		-	484	-	-
Gift Cards		300	435	350	341
Calendar/Cookbooks		1,000	467	-	-
Total Operating Revenue		142,325	155,136	135,650	130,636
<u>Spending</u>					
Mission & Outreach Expense		18,000	21,210	15,000	17,086
Pastoral Charge		81,322	73,678	80,376	62,172
Worship & Music		7,500	5,897	8,000	5,510
Christian Education/Sunday School		200	169	100	436
Pastoral Care		-	5,000	-	-
Finance		300	327	200	278
Honoraria		1,500	1,500	1,500	1,500
Building & Grounds		12,500	13,829	12,000	10,883
Utilities		10,000	9,064	7,000	5,895
Interest & Bank Charges		450	411	500	475
Insurance		12,000	13,812	16,000	14,143
Other		-	-	100	-
Total General & Admin.		143,772	144,897	140,776	118,378
Net Surplus		(1,447)	10,239	(5,126)	12,258

Comments

Receipts (excluding M&O) – down \$9,601.

- General Offerings/Donations are expected to decline from the 2022 levels which included some one-time donations.
- Use of building revenues are also expected to decline from 2022 levels which included revenues of \$850 from the Municipal elections.

Spending (excluding M&O) – up \$2,085.

- Pastoral Charges expenses assumes a return to normal levels following the end of the wage subsidy programs that were received in 2022.
- 2022 included a contribution of \$5,000 to Pastoral Care that is not expected to occur in 2023.
- Other cost increases are mainly inflation.

Grace United Church Women U.C.W.

Like so many other groups we have been carefully and slowly coming back to meetings in the church together. We have missed the fellowship of one another, but with respect for the necessary protocols and the wishes of those present we meet up in the hall rather than the parlour to allow for distancing etc. Beginning in June 2022, we have found ways to have our cup of tea together, to share our experiences and get 'caught up' again.

One of the great joys was welcoming new members to our group, some from Grace and some from our neighbouring church, Knox, who now call Grace home. Each one has brought unique gifts to share. There are now 30 members in the UCW. In a time where many other groups felt it was the time to disband their group, ours is flourishing wonderfully.

As each of the four groups takes their turn assuming responsibility for a meeting, we are experiencing heartfelt devotions and interesting programmes and delightful lunches. There is a place for everyone to share their talents and thoughts.

For many reasons there have not been the opportunities to raise funds for the various projects we have supported in the past, and we are often asked if there will be a rummage sale because with all our time we have been sorting and cleaning and now could fill the church. Decisions in this regard will be made with caution. Funeral receptions continue to be provided respectfully, tastefully and graciously with June Faint's leadership.

When we first gathered in June we asked ourselves how we could better serve our community and it was decided that one of the ways would be to sign up to help with the reading programmes for young students in the schools who seemed to have lost so much in the time of lockdowns and home schooling. We have had the police checks with the help of some delightful Grade 7 students and we are just waiting for our schedule.

Sadly, a number of our faithful members passed away during these last few years and we had a special time to remember them and all that they contributed to our UCW over the years. Building on our strong foundation given to us by these women, we are looking forward to all the possibilities ahead. Rosemary faithfully sends cards to all who are ill, in Retirement homes, having birthdays or experiencing difficult times. The fellowship we share enables us to look to the coming months and work together to determine our place in this faith community and how we can best live out the words of our purpose to 'express our loyalty and devotion to Jesus Christ through Christian witness, study, fellowship and service'.

Respectfully submitted, Marg Walker (co-ordinator)

Grace U.C.W. Financial Report

U.C.W. 2022

Beg Balance 3389.49

Income:

Donations and gifts	968.00
Funeral Donation	2300.00
Projects	600.00
Interest	.05

Total	3868.05
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7257.54

Outflows:

Cards stamps etc.	151.87
Funeral expense	631.53
Kitchen	65.34
Project Exp.	133.86
Memorial Books	99.49

Donations:

M&O Grace Church	700.00
Women of Zambia	200.00
Woodhouse U.C.W.	150.00
Reading Library Norfolk	500.00
Gratuity	200.00

Total	- 2832.09
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End Balance 4425.45

Woodhouse United Church Chairperson's Message

Woodhouse Congregation continues to support our rural church. We are back having coffee, snacks after church, the third Sunday of each month which is a nice way to socialize after worship service. Communion, memorial candle lighting, Christmas Candlelight Service were well attended and Tia McGraff & Tommy brought their gift of Christmas Concert in early December. They seemed to have adopted us as a venue. A joint pastoral charge picnic was held at Woodhouse as Grace celebrated 175th Anniversary. Rev Harold Walton was guest speaker. -Well attended.

We exceeded our mission and outreach goals. Among the charge projects and other partnerships was helping Ukraine family locate here. On our own we did reverse advent calendar food donations and brought several baskets of food to the local food bank in Simcoe this year. Toonies for tummies, Sock it to me, a joint effort providing many pairs of socks for those in need. In the past we have supported locally special olympics paying for swim rentals and Ryerson Church Camp. I may have missed some, overall, pretty amazing.

We lost four longtime friends, church supporters and good community people in Jim Pepper, Gus Kleiner, Eileen Pepper, and Wendy Spragg. This is so hard for all, as we form special relationships with one another. We have lost so many worship friends over the years. On the positive, we are fortunate to have welcomed new members to our congregation. We appreciate all of you, fun getting to know you. I hope I didn't miss anyone!

Our minister, Rev Kathryn Vance has come through a difficult and challenging year with her health. Kathryn has overcome the main challenges and still recovering through the smaller challenges which I'm sure she is tired of. We continue to support Kathryn and continue to pray for you. We were fortunate that Heather King, Sheena Marini stepped up to fill in for Kathryn along with Harold Walton and Frank Walker our minister of Emeritus. Decoration Day speaker was Sheena Marini and Michael Beacom on Anniversary # 222 in October. Thank You All!

Rev Kathryn is stepping down this June. We thank you Kathryn and hope you join with us in retirement. Many are busy on committees preparing toward the goal of search committee for a new minister. I think we are in a good place to welcome a new minister and moving forward.

Respectfully Submitted, Dave Stone, Woodhouse Board Chairperson

Annual Congregational Meeting – Woodhouse United Church

March 13, 2022

Agenda (Please refer to your copy of the 2021 Annual Report)

Chair: Dave Stone Secretary: Lynn Stone

Opening Prayer: Rev. Kathryn Vance

In Memoriam (page 5) Rev. Kathryn Vance

Remembering those who have died in the past year, silence and prayer.

Opening Remarks: Dave Stone, Chairperson

Voting Privilege:

Motion: That all present be granted voting privileges.

Mover: Mavis Cates

Second: Maureen Clements

CARRIED

Approval of Minutes from 2021 (pages 31-33)

Motion: That the minutes from the Congregational Annual Meeting of October 3, 2021 be approved as printed (or corrected)

Mover: Gloria Pope

Second: Evelyn Shoff

CARRIED

Betty Smith, Secretary of UCW wished to add to their report a thank you to all the “young” people for the work being done in the Church and to Mavis Cates for the many cards she has made and sent out on behalf of the Congregation.

Reports: (pages 6-41)

Motion: To receive all of the reports contained in the Annual Report for 2021, except the 2022 Budgets (page 12 & 42, and the Nominations page 34-35), with thanks to the people of those committees for their ministry, and to those who submitted the reports.

Mover: Rosemarie Stickl

Second: Liz Barath

CARRIED

Presentation of the Pastoral Charge Budget for 2022: (page 12) Suzanne Greenslade

Motion: To approve the budget for the Port Dover/ Woodhouse Pastoral Charge for 2022.

Mover: Paul Malcomson

Second: Liz Barath

CARRIED

Presentation of the Woodhouse Budget for 2022: (page 42) Paul Malcomson

Motion: To approve the Woodhouse United Church Budget for 2022

Mover: Jean Godfrey

Second: Norris Smith

CARRIED

Nominations Report (pages 34-35)

Motion: To open the floor for nominations for the Woodhouse Board and for Woodhouse representatives to the Pastoral Charge Board.

Mover: Lisa Jo Malcomson

Second: Maureen Clements

(Positions vacant:

Elder retiring in 2024 – to replace Maryanne Kleiner who passed away

A trustee rep on the Manse Committee

Two people to plan the 2022 Anniversary service)

Elder: Norris Smith

Manse Rep: Norris Smith

Anniversary Planners: Heather King and Lisa Jo Malcomson

Call for closure of the nominations.

Mover: Heather King

Second: Linda Horton

CARRIED

Election of Woodhouse UC Board and Representatives to the Pastoral Charge Board:

Motion: That those named be elected as members of the Woodhouse Board or Representatives to the Pastoral Charge Board for the year 2022; and that they will serve until the next Annual Congregational Meeting.

Mover: Lisa Jo Malcomson

Second: Diane Holmes

CARRIED

Renewal of the full-time ministry position for Rev. Kathryn Vance

Motion: To renew Rev Kathryn Vance's contract for the period of July 1, 2022 to June 30, 2023.

Mover: Gloria Pope

Second: Beverly Hodgson

CARRIED

Other Business:

- Paul Malcomson requested that the Annual Report include a statement of Audits/Reviews completed during the year
- **Motion: To allow singing with or without a mask as of March 27, 2022**

Mover: Gord Percival

Second: Heather King

CARRIED

Adjournment: **Mover:** Gloria Pope

Service of Installation: Rev. Kathryn Vance

Completion of Worship: Rev. Kathryn Vance

Everyone is welcome to enjoy a cup of coffee/tea and a sweet treat in the Sunday School room following the service. Please wear your mask until you are seated at a table. Thanks!

Attendance for Woodhouse Annual Congregational Meeting

March 13, 2022

Liz Barath

Mavis Cates

Maureen Clements

Jean Godfrey

Doug Gundry

Evelyn Gundry

Beverly Hodgson

Diane Holmes

Linda Horton

Heather King

Paul Malcomson

Lisa Jo Malcomson

Joan Norman

Gord Percival

Gloria Pope

Doug Savage

Evelyn Shoff

Bessie Smith

Norris Smith

Betty Smith

Rosemary Stickl

Dave Stone

Lynn Stone

Pat Tiller

Jane Turnecliff

Rev. Kathryn Vance

Suzanne Greenslade

Woodhouse Nominating Committee Report 2023

Nominating Committee: Lynn Stone and Heather King

Additional nominations may be presented at the Annual Meeting

WOODHOUSE BOARD MEMBERS for 2023

Chairperson	Dave Stone
Secretary	Lynn Stone
Treasurer	Paul Malcomson
Clerk of Session	Kathryn Bannister

Horseshoe Falls Regional Council	Heather King
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Elders - retiring in 2024	Stewards - retiring in 2024
Norris Smith	Lynn Stone
Mavis Cates	Elizabeth Barath
Linda Horton	Jane Turnecliff

Elders – retiring in 2025	Stewards – retiring in 2025
Kathryn Bannister	Marion Pepper
Betty Smith	Diane Holmes
David Stone	Heather King

Elders – retiring in 2026	Stewards – retiring in 2026
Pat Tiller	George Bannister
Beverley Hodgson	Gloria Pope
Donna Jones	Jackie Chadwick

Organist & Choir Director	Pat Tiller
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Pianist	Marion Pepper
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Children's Ministry	Lisa Jo Malcomson
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Worship Committee	Pat Tiller, Marg Walker, Heather King, Rev. Vance
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Envelope Steward	Dave Stone
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Offering/Counters	Pat Tiller
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Broadview Secretary	Heather King
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Communion Steward	Linda Horton/Maureen Clements
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Church Trustees

Dave Stone (Chair), John Hodgson, Paul Malcomson, Robert Judd,
George Bannister, John Bannister, Gord Percival, Jim Tiller Jr., Gary Jones

Cemetery Trustees

Kathryn Bannister (Chair), George Bannister (Secretary), Pat Tiller (Sexton), Jim Tiller Jr. (Sexton), Dave Stone,
Roger Cruickshank Jr.

Anniversary Committee: Lisa Jo Malcomson, Heather King

PASTORAL CHARGE COMMITTEE BOARD MEMBERS

Missions & Outreach	Maureen Clements & Beverley Hodgson
Finance & Administration	Paul Malcomson & Dave Stone
Auditors	Lynn Stone & Kathryn Bannister
Reps on Pastoral Charge Board	Heather King & Dave Stone
Ministry & Personnel Committee	Kathryn Bannister (Chair) Mavis Cates, Lisa Jo Malcomson, Margaret Richard
Manse Committee	Donna Jones (UCW rep), (Trustee rep)
Pastoral Care Committee	Marg Walker, Rosemary Stickl

Woodhouse U.C.W.

In April the existing Woodhouse United Church (U.C.W.) held a meeting for past and new members. This meeting was to determine the direction the U.C.W. would go, post covid. New members asked if the past executive could host an actual meeting in May to see what it entailed. It was unanimous, that we would move forward in the fall, with monthly meetings.

Lisa Jo Malcomson took over the presidency, from long running president Marion Pepper. Pat Tiller stayed on as treasurer and Linda Horton stepped in as secretary, from long standing secretary Betty Smith. Marion and Betty, thank you for your years of service and all your support and guidance helping the new executive.

October we started up and hit the ground running. We are still supporting Jemima, as she continues her education to be a teacher in Kenya, through Robins Nest. The unit quickly grew to 18 people and we have hosted a bake-less bake sale, reverse advent calendar for our local food bank and our annual Christmas cookie walk.

We finished off the year with our annual Christmas lunch held at Erie Beach.

We are excited to see what 2023 has in store for us!

Respectfully submitted, Lisa Jo Malcomson U.C.W. President

Woodhouse U.C.W. Financials

Income		Expenses	
Offering	325.00	M&S	200.00
Donations (funerals)	850.00	Misc.	223.08
Fundraisers	1089.00	Bank Chg	69.38
<u>Interest</u>	<u>0.85</u>	<u>Gifts</u>	<u>523.01</u>
	2264.85		1015.47
Profit	1249.38		
<u>Balance Jan 1, 2022</u>	<u>1822.00</u>		
Balance Dec 31, 2022	3071.38		

Respectfully submitted, Pat Tiller, Treasurer

Woodhouse Cemetery Board

2022 had its ups and downs but overall, it was a very busy but positive year for the Cemetery Board. Grass cutting was contracted out and as a result costs increased \$12,361.25. The good news is that Jim Tiller will once again take over the grass cutting at a much-reduced rate.

Despite this increase we continued with our plans and planted 7 trees. Watering these trees proved challenging but with some collective efforts we managed to keep them alive. We are grateful for the contributions we received toward our tree campaign. Mark Boerkamp of Norfolk County Cemeteries was helpful in providing us with some free tree trimming services. They were able to remove some dead branches and trim up some trees, which saved us approximately \$4,500.00. We hope we can tap into this resource again in the spring.

Reverend Sheena Marini led our Decoration Day Service. Her insight was thought provoking and I hope enjoyed by all. We did have some musical glitches but managed to sing our hearts out. We were blessed with a piper “Emily” from the Paris Port Dover Pipe Band. The sweets provided by the UCW were delicious and enjoyed by all. Thanks to all who made this a special service.

2022 was the first year we did a Christmas campaign, as a fundraiser and the response was positive. This is something we will continue in 2023. We also have some plans for a wreath campaign starting in the spring of 2023. In late July 2023 we will be hosting a Tia and Tommy outdoor concert. Stay tuned for details.

The Board still has plans to repair and clean up some of the broken and difficult to read headstones. As mentioned above we will be doing some tree removal as well.

A heartfelt thank you to the Cemetery Board members, volunteers, and financial contributors. Due to your help and efforts, we are in a much more positive position moving into 2023.

The most recent financial statements for the cemetery are attached.

Respectfully submitted, Kathryn Bannister, Chairperson

Woodhouse United Church Cemetery Board
Comparative Income Statement

	Actual Jan 01, 2022 to Dec 31, 2022	Actual Jan 01, 2021 to Dec 31, 2021	Difference
REVENUE			
Revenue			
In memory Revenue - Receipt	14,140.00	4,895.00	9,245.00
In Memory Revenue - No Receipt	185.00	739.70	-554.70
In Memory Rev - Tree - Receipt	1,554.00	0.00	1,554.00
Plot Sales	0.00	3,960.00	-3,960.00
Grave Marker	100.00	0.00	100.00
Flat Marker	200.00	50.00	150.00
Funerals Revenue	2,600.00	1,400.00	1,200.00
Care & Maintenance Fee	150.00	100.00	50.00
Rental Income	400.00	400.00	0.00
Perpetual Care Interest	404.91	475.82	-70.91
GIC Interest	39.26	51.71	-12.45
HST Rebate	-197.34	-17.98	-179.36
Total Revenue	19,575.83	12,054.25	7,521.58
TOTAL REVENUE	19,575.83	12,054.25	7,521.58
EXPENSE			
Expenses			
Accounting Fees	110.00	110.00	0.00
Locate & Stake Gravesites	245.00	120.00	125.00
Dig & Fill for Burials	1,345.00	800.00	545.00
Cemetery Supplies	2,593.61	75.43	2,518.18
Mow & Trim	18,211.25	5,850.00	12,361.25
Tree Removal	0.00	4,290.00	-4,290.00
Adversting & Promotion	36.64	0.00	36.64
Postage - Receipts & Decoration Day	92.00	0.00	92.00
Donation Software	75.00	50.00	25.00
Decoration Day - Speaker	200.00	400.00	-200.00
Service Charges	31.00	27.00	4.00
Insurance	0.00	637.20	-637.20
Expenses	22,939.50	12,359.63	10,579.87
TOTAL EXPENSE	22,939.50	12,359.63	10,579.87
NET INCOME	-3,363.67	-305.38	-3,058.29

**Woodhouse United Church Cemetery Board
Comparative Balance Sheet**

	As at Dec 31, 2022	As at Dec 31, 2021	Difference
ASSET			
Current Assets			
Cash to be deposited	50.00	0.00	50.00
Scotia Chequing Account	50,801.66	57,815.23	-7,013.57
Total Cash	50,851.66	57,815.23	-6,963.57
TD - GIC #11 Due Apr 15/23 - 0.90%	4,678.37	0.00	4,678.37
TD - GIC #11 Due Feb 12/22 - 0.45%	0.00	4,639.11	-4,639.11
Total Investments	4,678.37	4,639.11	39.26
Accounts Receivable	374.00	301.89	72.11
Total Receivable	374.00	301.89	72.11
Public Trustee-Perpetual Care Trust	29,896.81	28,526.81	1,370.00
Total Current Assets	85,800.84	91,283.04	-5,482.20
TOTAL ASSET	85,800.84	91,283.04	-5,482.20
LIABILITY			
Current Liabilities			
GST/HST Paid on Purchases	-2,776.32	-657.79	-2,118.53
GST/HST Owing (Refund)	-2,776.32	-657.79	-2,118.53
Total Current Liabilities	-2,776.32	-657.79	-2,118.53
TOTAL LIABILITY	-2,776.32	-657.79	-2,118.53
EQUITY			
Retained Surplus			
Retained Surplus - Previous Year	91,940.83	92,246.21	-305.38
Current Earnings	-3,363.67	-305.38	-3,058.29
Total Retained Surplus	88,577.16	91,940.83	-3,363.67
TOTAL EQUITY	88,577.16	91,940.83	-3,363.67
LIABILITIES AND EQUITY	85,800.84	91,283.04	-5,482.20

Woodhouse Trustees

The first of the year, we had not yet completed Sunday School and Kitchen renovations. George Bannister helped secure the new double cabinet holding the weight of the tea and coffee cups in the kitchen area. We found there is a lot of weight and if they fell over, it would be a disaster. New Countertops were custom fit and installed along with backsplash. Completed!

In March the Woodhouse Board approved a 2,000. budget to build an outdoor shed used mainly to store sidewalk de ice material, tables, electrical cords, small tools, shovels, to be much easier to set up for outdoor services including Decoration Day in August. -And to not store things in Sunday School room!

George Bannister and I took this project on. We were disappointed when two quotes came in at 5,000. and 7,000. 2 by 4's went from 4.00/a piece to ten dollars. It was no small challenge, we drove together and found a Mennonite with a saw mill and milled everything. The concrete pad alone was 600. and another quote was 1,000. George and I donated the labour, a friend Bruce Dale helped with roof pitch, aluminum soffit and fascia. We had two old fashioned windows built and steel roof on the top. We were over budget but some donations came in to cover most of extra costs. Some stain to match coming in 2023. The Cemetery had planted 7 new trees at the back and along with Kathryn Bannister we would drag 600 feet of hose out back and water every 2nd and 3rd day July through September. A very dry summer! Turned into a lot of work! In 2023 we have plans to repair our stain glass windows in the church and then complete stained glass in Sunday School room after that. These windows were originally made, and paid for with donations by congregation members and completed in 1999. A plaque was erected with names of donors. The Walnut wood for the backing was donated by Doug Gundry from his family farm. Many members have come back and had their picture taken beside the plaque.

Problem was the stained glass were built without proper supports, too long of lead bars and the leading and putty came loose...I'm not finding fault, and then the storms we covered them with did not allow proper ventilation to allow air flow between the two sets of windows, therefore heat was trapped making stain glass panes easy to flex in and out like a hinge, weakening the strength of the windows.

I will be making a brief presentation at our Annual Meeting March 19th to explain as this is a big project. We found: Adam Frazee of Ridgetown to do the stain glass repair and Sunrise Stained Glass out of London to do the storms. Both have extensive experience and have worked well together. We will be asking for donations/fundraising etc as this is a big project.

We have some bricks which require repointing at front of the church, Front main door and trim around it require painting. Painting also required at back of church, second story windows.

Overall, we can be proud of the work we have completed and kept up on maintenance throughout 223 years!

Respectfully Submitted, David Stone, Trustee Chairperson

Woodhouse Treasurer's Report

WOODHOUSE UNITED CHURCH GENERAL ACCOUNT

As of December 31, 2022

TD CHEQUING ACCOUNT

REVENUES

Envelope Givings - General	\$42,303.60
Givings - M & S	\$5,774.50
Donations IMO	\$4,145.00
Donations to General Acct.	\$696.00
Donations for Rent	\$365.00
Donations to Trustee Special Projects	\$4,463.00
HST Rebate	\$1,375.59
Donations to Outreach	\$0.00
Donations from UCW	\$0.00
Canada Helps	\$2,546.04
Bicentennial & Book	\$35.00
Bequest	\$500.00
Miscellaneous	<u>\$4,343.24</u>
Bank Error	
TOTAL RECEIPTS	\$66,546.97

EXPENSES

Pastoral Charge	\$20,658.00
Enbridge Gas	\$2,576.32
Ontario Hydro	\$1,194.78
Building/Equipment Maintenance	\$1,160.00
Yard/Parking Lot Maintenance	\$1,353.65
Restoration Fund Expense	\$4,649.23
Insurance & Legal	\$6,361.30
Supplies	\$873.36
HST	\$1,547.38
Gratuities	\$1,833.00
Advertising	\$0.00
Caretaking	\$2,340.00
Tia Concert Expense	\$1,317.50
Miscellaneous	\$2,702.22

(continued on next page)

Transfer to Grace Church M&O	\$5,774.50	
Bank Charges	<u>\$50.52</u>	
Account Adj. Balance Bank Statement		
TOTAL EXPENSES	\$54,391.76	
NET GAIN (LOSS) DECEMBER 31, 2022		\$12,155.21
OPENING BALANCE JANUARY 1, 2022	\$33,364.52	
CLOSING BALANCE DECEMBER 31, 2022	<u>\$30,519.73</u>	
CHEQUING ACCOUNT GAIN (LOSS) UP TO DECEMBER 31, 2022		(\$2,844.79)
NEW GIC PURCHASE 215-10 NOV. 29 FROM CHEQ. ACCT.		\$15,000.00
CHEQUING ACCOUNT BALANCE ADDING THE GIC		\$12,155.21
<u>FUNDS DECEMBER 31, 2022</u>		
TD Chequing Account	\$30,519.73	
TD Investment Cert.(includes interest)	<u>\$122,466.43</u>	
TOTAL FUNDS (ALL SOURCES) DECEMBER 31, 2022		<u>\$152,986.16</u>
TOTAL FUNDS (ALL SOURCES) DECEMBER 31, 2021		\$140,283.06
TOTAL FUNDS GAIN (LOSS) DURING 2022		\$12,703.10

Respectfully submitted by Paul Malcomson, Treasurer

WOODHOUSE UNITED CHURCH 2023 PROPOSED BUDGET

	<u>ACTUAL</u>	<u>PROPOSED</u>
	<u>2022</u>	<u>2023</u>
INCOME ACCOUNTS		
1000 Givings - General	42,304	35,000
1100 Givings - M & S	5,774	4,850
1125 Donations - IMO	4,145	500
1150 Donations To General Acct.	696	0
1200 Rent	365	375
1225 Canada Helps	2,546	2,484
1250 Donations to Trustees Projects	4,463	1,000
1275 Bequest	1,376	0
1300 HST Rebate	500	1,090
1500 Bicentennial & Book	35	0
1900 Miscellaneous Income	4,343	0
	66,547	45,299
EXPENSE ACCOUNTS		
5000 Pastoral Charge	20,658	24,620
5100 Natural Gas Use	2,576	2,650
5200 Hydro One	1,195	1,400
5400 Building/Equipment Maintenance	1,160	900
5410 Yard Maintenance	1,354	1,100
5450 Trustee Projects	4,649	0
5500 Insurance & Legal	6,361	5,863
5600 Supplies	873	900
5700 HST	1,547	1,500
5800 Gratuities	1,833	2,210
5900 Advertising	0	75
6200 Caretaking	2,340	3,000
6600 Bank Charges	51	12
6375 Tia Concert Expense	1,318	0
6400 Miscellaneous Expenses	2,702	0
6500 Transfer to M & S	5,774	4,850
	54,391	49,080
OPERATING SURPLUS (DEFICIT)	12,156	-3,781