Grace United Church

Box 814, 18 Chapman Street West, Port Dover, ON N0A 1N0, 519-583-0342, email: office@gracewoodhouse.ca

RENTAL AGREEMENT N0: _____

BETWEEN

Rental Party: _____

Officer in Charge: _____ Phone No: (_____) ____ - _____

Address: _____ Postal Code: _____

And GRACE UNITED CHURCH defined as “The Church”

I/We hereby agree to rent the premises specified below and on the date(s) as indicated. I/We agree to assume responsibility for payment of this rental fee, acknowledge and agree to the conditions listed on the attached page and agree to reimburse The Church for any damages which may be done to the building and/or equipment during the time of rental. I/We expressly undertake and agree to indemnify and save harmless The Church, its Officers, Employees and Committees against any and all claims arising from use of the said premises under this rental agreement.

AREAS TO BE RENTED

All arrangements to be made with the authorized Church Official.

Church and CE Hall Building _____

Room(s) _____

Date(s) of Usage _____ Time of Usage _____

Key required Yes □ No □

Rental Fee $ _____

Payment to Grace United Church must be received prior to the date of your event.

_____ _____
(Signed by rental party) (Day/Month/Year)

This rental is approved by:

_____ _____
(Authorized Church Official) (Day/Month/Year)

Grace United Church, Port Dover, ON

Rental Agreement Conditions

In view of The Church's desire to make properties available to organized church and community groups, the following conditions will apply:

1. The Rental Party may leave the key at the church office following the event, or return it directly to the Authorized Church Official no later than one day following the event.

2. During the rental period no person will be allowed in any part of the building other than the area contracted in this agreement.

3. The Rental Party will ensure that the rented areas will be cleaned satisfactorily to be ready for use by The Church on the following day. The Rental Party will be required to pay cleanup costs as a result of clean-ups arising out of the rental.

4. The Rental Party will turn all lights off in the rented area at the conclusion of the Rental Party's use of the rented area and ensure that all outside accesses are locked.

5. The Rental Party will return any equipment or furniture that was made available to the Rental Party to the storage place from which it was taken.

6. The Rental Party that violates any of the conditions of this agreement will be informed of the violation within ten days and will be advised that any further violations of the rental agreement will result in automatic suspension of rental privileges. The Church may insist that future rental be approved only if a caretaker is present and paid.

7. No alcoholic beverages or smoking will be permitted on the premises.

8. No bicycles are permitted in the building.

9. The Rental Party will remove all decorations or equipment belonging to the Rental Party before 8:00 a.m. the morning following the rental except where an alternative arrangement has been made.

10. Soft white-soled shoes will be worn for any light sports activity in the C.E. Hall.

11. The Church will not be responsible for personal injury to or damage or for loss or theft of any articles, clothing or equipment of the Rental Party or persons attending its event.

12. Any damage arising from the use of the premises by the Rental Party will be the responsibility of the Rental Party.

13. The Church reserves the right to require the Rental party to provide evidence of adequate liability insurance. If such evidence is required, a certificate of the insurance policy will be attached to this agreement.

14. The Church may charge the Rental Party additional charges if the Rental Party fails to vacate the premises at the agreed time.

15. It is understood that Church functions may result in the cancellation of this agreement.